



295/297 Kenilworth Road, Balsall Common CV7 7EL
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Balsall Parish Council Meeting Wednesday 13th November 2024 @ 7:30pm

Notice is hereby given of the Balsall Parish Council Meeting to be held at **Westlake Room**, Balsall Common Village Hall, 112 Station Road, Balsall Common CV7 7FF.
Councillors are summoned to attend for the purpose of resolving the business to be transacted.
The Public and Press are cordially invited to attend.

Tracey Carpenter
Clerk & RFO
8th November 2024

AGENDA

1. **In Attendance**
2. **Apologies for absence:** Councillor Marion Keeley, Councillor David Slatter
3. **Declarations of Interest**
4. **Minutes Resolution** to approve as a correct record the Minutes of the:
(4.1) Parish Council Meeting held on Wednesday 9th October 2024
5. **Public Forum**
Residents are invited to make representation on items on this agenda and these will be invited by the Chairman immediately before the meeting considers that item.
Residents of the parish are invited to make representation on any issue. The council will respond in one of the following ways:
 - Complaints will be referred to the Clerk for action;
 - Councillor(s) may undertake to follow up the issue;
 - Agree an agenda item for the next meeting
6. **Ward Councillors to provide an update on items of interest**
7. **Planning**
(7.1) To respond to the following **Planning Applications:**
PL/2024/01971/TPO Adj To 1 Gipsy Lane Balsall Common Solihull CV7 7FW

Oak tree One-sided Crown Reduction of up to 2m, Remove Deadwood, Remove Suckers and Epicormic growth
PL/2024/01824/TPO 558 Kenilworth Road Balsall Common Solihull CV7 7RZ
 Fell Pine tree (T18) to ground level and replant 1 No. medium Silver Birch tree in its place.
PL/2024/02496/PNCUDW Fen End Farm Oldwich Lane East Fen End Solihull CV8 1NR
 Prior notification for change of use from agricultural building to 3 No. dwellings – comments due 26th November
PL/2024/02382/PPFL Greenfield Holly Lane Balsall Common Solihull CV7 7EA
 Erection of replacement dwelling – comments due 26th November
PL/2024/02394/MINFHO 18 Alder Lane Balsall Common Solihull CV7 7DZ - Proposal: Rear single storey extension – comments due 20th November
PL/2024/02321/PPFL The Lant Recreation Ground Meeting House Lane Balsall Common - Installation of a ground mounted photovoltaic solar panel array connected to battery storage located in the Lant Centre building – comments due 27th November
PL/2024/02614/MINFHO 3 Gipsy Lane Balsall Common Solihull CV7 7FW – Proposal: Amendments to extant application PL/2022/00967/MINFHO – Proposed front, side and rear extensions and alterations to provide enlarged open plan living, dining, kitchen area, utility and laundry room and roof extension to provide additional bedrooms at first floor within the roof space. Erection of an outbuilding for incidental use to the main dwelling – comments due 27th November
PL/2024/02585/CLEUD Town Crier Cottage Fen End Road Fen End Solihull - Certificate of lawful development of existing equestrian commercial enterprise including commercial liveryes and other associated equine activities relating to commercial activities – comments due 27th November
PL/2024/02615/MINFHO 9 Balsall Street East Balsall Common Solihull CV7 7FQ - Single storey extension to side/rear – comments due 27th November

(7.2) To note the following Planning determinations;

PL/2024/01537/MINFHO Brees Lane Farm Brees Lane Fen End CV8 1PY - APPROVED
PL/2024/01664/MINFHO 9 Balsall Street Balsall Common CV7 7AR – APPROVED
PL/2024/01839/MINFHO 104 Needlers End Lane Balsall Common CV7 7AB – APPROVED
PL/2024/01881/MINFHO 2 Oldwich Lane East Fen End CV8 1NR - APROVED

(7.3) Awaiting Planning decisions;

PL/2023/00963/PPFL Land off Oxhayes Close, Balsall Common
PL/2024/01900/PPFL Magpie Farm Magpie Lane Balsall Common Solihull CV7 7AW
PL/2024/01917/M106 Application pursuant to section 106A of the Town and County Planning Act 1990 dated 30th October 2009 for a modification to the existing section 106 agreement relating to **Birmingham Airport**, Application Ref: 2008/22/S.
PL/2024/01949/MINFHO 6 Burberry Grove Balsall Common Solihull CV7 7RB
PL/2024/01924/MINFHO 9A Balsall Street East Balsall Common Solihull CV7 7FQ
PL/2024/01785/TPO 199 Kenilworth Road Balsall Common Solihull CV7 7EL
PL/2024/01911/PPFL Apartment 33 550 Kenilworth Road Balsall Common Solihull CV7 7DQ

(7.4) Planning Appeal

PL/2023/01952/PPFL Land at Meer End, Solihull
 Construction, operation and subsequent decommissioning of a renewable energy park comprising ground mounted solar photovoltaics (PV) with co-located Battery Energy Storage System (BESS) at the point of connection, together with associated infrastructure, access, landscaping, and cabling (cross boundary application with Warwick District Council).
 Notification of appeal hearing 14 January 2025, Civic Suite Solihull B91 3QB at 10.00.

8. Accounts

(8.1) Bank Reconciliation

To sign off Bank Reconciliation for the period 01.10.24 – 31.10.24

(8.2) To note the Cashbook and Reserve Movements reports for October 2024

(8.3) Proposal to form a Budget & Precept Working Group to prepare a draft budget for consideration at December’s meeting with approval at January’s meeting.

(8.4) To approve the following payments below using the General Power of Competence for the month October 2024

(8.5) To propose to nominate two Councillors to authorise this month's bank payments as per Agenda Item **(8.4)**

Inv. Date	Inv. No.	Payee	Description	Vat	Gross
30.10.24	Screwfix invoice	David Slatter	Bench bolts reimbursement	-	19.99
30.10.24	Receipts/invoices	Tracey Carpenter	Reimbursement for: 85 x Choir selection boxes, Christmas sacks, poster printing, office chair cushion, cemetery skip		558.54
17.10.24	3871	Pied Piper	Mole Control September	17.00	102.00
17.09.24	1742	Vish Gardening Services Ltd	Planter maintenance	-	74.50
25.10.24	1801	Vish Gardening Services Ltd	Planter maintenance	-	50.00
25.11.24	Payslip	Tracey Carpenter	Salary	-	-
15.11.24	Payslip	Lance Judge-Porter	Graves labour Oct hours	-	700.00
31.10.24	Receipt	Lance Judge-Porter	Screwfix woodworm killer		24.99
31.10.24	2024/BPC38	J Parry-Evans	Unit emptying	-	743.75
31.10.24	2024/BPC37	J Parry-Evans	October temp clerk	-	1593.75
01.11.24	24-11-034	Fairways Contracting	Grounds Maintenance	240.33	1442.00
01.11.24	24-11-034	Fairways Contracting	Playground Inspections	23.19	139.16
23.10.24	24-10-377	Fairways Contracting	Fly tipping removal	30.00	180.00
10.10.24	4877979	Viking	Ink cartridges etc	10.38	62.26
30.10.24	2023-0578	BC Village Hall	Room hire	-	16.00
18.10.24	153415	Matta Products	WP & Oakley repairs	288.00	1728.00
05.11.24	Pro-forma 117258	Budget Skips	Cemetery grave maintenance	58.33	350.00
02.11.24	1818	Vish Gardening	Winter planting	-	720.00

(8.6) Proposal for Council to note Lloyds Bank Card spend (Unity Trust) paid by direct debit for the period 01.10.24 – 31.10.24 Total £297.16

- * Monthly Fee £3.00
- * Lady Haig Poppy Wreaths £183.60
- * Lady Haig donation £15
- * Amazon – office supplies £59.56
- * Minuteman Christmas poster artwork £36

9. **Proposal for Council** to note update on VASA volunteer driver pilot scheme, the Transport Project Meeting and agree future commitments.
10. **Proposal for Council to approve:**
 - (10.1)** the draft Agreement for the parish councils to work together on the joint NDP and the draft Steering Committee Terms of Reference for the joint NDP.
 - (10.2)** the Clerk submitting the Application for Designation of a Neighbourhood Area based on the 2015 version when updated for 2021 census data and amendments to reflect the changes since 2015.
11. **Proposal for Council** to note update on Balsall Common Programme Manager post.

12. **Proposal for Council** to support SMBC Green Homes initiative.
13. **Proposal for Council** to consider 2 quotations, one for the removal of a section of overgrown laurel in Willow Park adjacent to 11 Needlers End Lane and seeding to grass and a second for a reduction in height and width.
Quotes received from Fairways Contracting Ltd:
(13.1) Removal of the laurel section that is higher than adjacent laurel hedge plus stump grind.
Total cost £1150.00 + VAT
(13.2) Reduce laurel hedge to same height as adjacent laurel hedge and reduce the width to match. Total cost £550.00 + VAT
14. **Proposal for Council** to request Solihull MBC investigate the apparent use of vacant land adjacent to number 6 The Paddocks, Kenilworth Road, Balsall Common. The site was subject of a refused planning application ref. PL/2022/00931/PPFL and appeal for development of a three bedroom dormer bungalow under a self-build application.
15. **Proposal for Council** to note the planning application PL/2023/00114/PPFL for development of open land to the rear of Kenilworth Road off the Paddocks was refused with the appeal being dismissed by the inspector, and for the Council to write to SMBC drawing their attention to the continued unauthorised development of the land.
16. **Proposal for Council** to approve the purchase of Canva Pro at a cost of £100 p.a. The addition to the existing account will provide the council access to a wider and higher quality range of creative designs and images.
17. **Council to receive verbal update** on the proposed nature trail in Willow Park
18. **Proposal for Council** to note and to reply to the response of SMBC Highways to the Parish Council's notification of an apparent unlawful encroachment on the verge of Magpie Lane outside Balsall Farm where a fence has been erected.
19. **Council to receive** verbal feedback from the WALC Annual Conference 6th November 2024.
20. **Council to note** the Deputy Prime Minister's announcement on allowing councils to hold remote meetings and the consultation paper published on 24 October. Council to agree its response to the consultation and submitted by 19th December.
21. **Proposal for Council** to suggest content for Facebook posts for the forthcoming month.
22. **Date for your diary:** Christmas Lights switch on Friday 29th November from 4:00pm, all are welcome
23. **Date and Venue of Next Meeting**
The next Parish Council Meeting will be on Wednesday 11th December 2024, 7:30pm in the Westlake Room

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practices when making decisions at the Meeting.

The Right to Record, film and to Broadcast Meetings of the Council, Committees, and Sub-Committees is established following the Local Government and Audit and Accountability Act 2014.

This Council may Photograph, Film or Record or Broadcast Meetings and can Retain, Use or Dispose of such Material in Accordance with its Retention and Disposal Policies. The Council's record is the Definitive Record of the Meeting. The Written Approved Minutes are the Legal Record. Regulation 4 of the Openness of Local Government Bodies Regulations 2014 has brought Section 40 of the Local Government Audit and Accountability Act into force.